

Campaign Manager Pennsylvania Budget and Policy Center (PBPC)

Pennsylvania's leading progressive tax and budget policy organization is looking for a Campaign Manager to oversee a statewide coalition focused on the importance of the federal courts, including the Supreme Court, as well work on a number of other policy areas of focus for the organization.

The Pennsylvania Budget and Policy Center (PBPC) (www.pennbpc.org) is a non-partisan research and advocacy project based in Harrisburg, Pennsylvania. We offer a dynamic environment where research, outreach and public education are put to work to improve the well-being of low- and middle-income Pennsylvanians.

PBPC works on a broad range of issues, including state tax and budget issues, and public education, among others. PBPC is a project of the Keystone Research Center (KRC) (www.keystoneresearch.org), a non-partisan research organization that promotes a more prosperous and equitable economy. PBPC is also a member of the State Priorities Partnerships (SPP) coordinated by the Center on Budget and Policy Priorities.

The Campaign Manager will be devoted approximately two thirds time to overseeing and managing the Why Courts Matter – Pennsylvania coalition. Why Courts Matter - PA is a coalition of organizations and advocates who have come together to ensure that our federal courts work to the benefit of all Americans in keeping with the core constitutional values of liberty, equality and justice for all. WCM-PA supports an appointment and confirmation process that identifies and provides timely confirmation votes for well-qualified nominees for federal judgeships who are dedicated to fairness and impartiality. The coalition also works to promote the timely appointment of qualified judges to vacancies on the Supreme Court.

The Campaign Manager will be devoted approximately one third time to other important PBPC issues, including the state budget—advancing policies that would generate state tax revenue sufficient to fund human services and public schools adequately and equitably—health care policy, issues of the environment and policies to expand Pennsylvania's middle class.

This is a full-time position based in Pennsylvania. PBPC has offices or staff in Philadelphia, Harrisburg and Pittsburgh—location is negotiable.

RESPONSIBILITIES:

- Manage all social media channels for Why Courts Matter – PA coalition;
- Be the first point of contact with coalition partners, both state and national;
- Organize and carryout earned media events, with the assistance of PBPC staff and coalition partners;
- Create and/or disseminate educational materials through different channels (social media, website, email, etc.)
- Draft press materials (releases, short memos, advisories, etc.)
- Work with education funding coalitions and partnerships to advance education policy goals;
- Maintain the Why Courts Matter – PA website;
- Provide research and analysis to policymakers, press, campaign staff and partner organizations upon request;
- Write briefs, fact sheets and blog posts on PBPC policy issues;

- Represent PBPC and the Why Courts Matter – PA coalition at meetings and public events;
- Collaborate with national partners on federal court vacancies, educating about the importance of federal courts, Supreme Court cases and Supreme Court vacancies and exchange information on outreach and best practices in other states;
- Other duties as assigned

QUALIFICATIONS

The ideal candidate for the Campaign Manager position possesses:

- A bachelor's degree in public policy, political science, sociology, law, or a related field;
- Excellent communication skills, including the ability to convey technical information clearly to a range of audiences, both in writing and through public speaking;
- The ability to work both independently and as part of a team, the ability to prioritize and manage multiple tasks, and the ability to complete assigned projects under time constraints;
- The capacity to develop and to maintain collaborative relationships with the array of individuals and organizations interested in either the federal courts/Supreme Court and/or other PBPC policy areas;
- A strong commitment to social and economic justice and to PBPC's mission.

Salary Range: Competitive salary based on experience. PBPC offers generous benefits, including 100% employer-paid health care, retirement benefit and generous leave and vacation policies.

To apply:

Please submit a resume and cover letter to jobs@pennbpc.org or a hard copy to:

Campaign Manager
Pennsylvania Budget and Policy Center
412 North Third St.
Harrisburg, PA 17101

Attn: Campaign Manager

The application deadline is November 30th, 2016 or until the position is filled.

We are also accepting applications for a Policy Analyst, for more information visit:

<http://bit.ly/2eAqUtH>